



**Annual Report  
2020-2021**

# 2020-2021 at a Glance

The Belize Bureau of Standards (BBS) is dedicated to promoting and supporting competitiveness, facilitating trade and innovation, building consumer confidence through traceable measurements, and supporting sustainable economic growth.

08

Final Draft Standards at  
Approval Stage

05

Drafts at  
Enquiry Stage

05

Work Items at  
Preparatory Stage

01

NFTA at  
Proposal Stage

445

Calibration Performed

1,386

Hand Pumps verified

672

Goods Verified

8,795

Friends, Followers, Subscribers on Social  
Media

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# Acronyms & Abbreviations

|          |                                                                                  |
|----------|----------------------------------------------------------------------------------|
| AMEXCID  | Mexican Agency for International Cooperation and Development                     |
| BBS      | Belize Bureau of Standards                                                       |
| BSI      | British Standards Institute                                                      |
| BZS      | Belize National Standards                                                        |
| CAMET    | Central American Metrology                                                       |
| CARIMET  | Caribbean Metrology Sub-region                                                   |
| CENAM    | National Center for Metrology                                                    |
| CIPM-MRA | International Committee of Weights and Measures - Mutual Recognition Arrangement |
| CP       | Code of Practice                                                                 |
| CSN      | Commonwealth Standards Network                                                   |
| CROSQ    | CARICOM Regional Organisation for Standards and Quality                          |
| EDF      | European Development Fund                                                        |
| FOPL     | Front of Package Labelling                                                       |
| IEC      | International Electrotechnical Commission                                        |
| IMU      | Industrial Metrology Unit                                                        |
| ISO      | International Organisation for Standardization                                   |
| LPG      | Liquefied Petroleum Gas                                                          |
| MSQT     | Metrology, Standards, Quality, and Testing                                       |
| NATS     | National Agriculture and Trade Show                                              |
| NFTA     | New Field of Technical Activity                                                  |
| NMI      | National Metrology Institute                                                     |
| NQI      | National Quality Infrastructure                                                  |
| NQP      | National Quality Policy                                                          |
| NWIP     | New Work Item Proposal                                                           |
| PCG      | Price Controlled Goods                                                           |
| PRG      | Price Regulated Goods                                                            |
| QI       | Quality Infrastructure                                                           |
| QMS      | Quality Management System                                                        |
| SIM      | Inter-American Metrology System                                                  |
| Sub-RMO  | Sub-Regional Metrology Organization                                              |
| TBT      | Technical Barriers to Trade                                                      |
| TMC      | Technical Management Committee                                                   |
| UB       | University of Belize                                                             |
| WAD      | World Accreditation Day                                                          |
| WCRD     | World Consumer Rights Day                                                        |
| WMD      | World Metrology Day                                                              |
| WSD      | World Standards Day                                                              |
| WTO      | World Trade Organization                                                         |

# Executive Summary

The Belize Bureau of Standards (BBS) continued to undertake the development of standards, the development of its calibration capabilities, and consumer protection activities in connection with standardization, metrology, supplies control, and conformity assessment.

The BBS received technical assistance from the Commonwealth Secretariat with the British Standards Institute (BSI), serving as the executing agency, to finalize Belize's Draft National Quality Policy (NQP). The National Quality Policy (NQP) is intended to guide the development and implementation of an effective National Quality Infrastructure (NQI) for Belize. The NQP is meant to guide the application of quality infrastructure in support of sustainable development and economic resilience by nurturing a culture of quality consciousness that promotes higher levels of productivity, innovation, export competitiveness, and consumer, health and environmental protection through improved quality of products and the services and the development of an internationally recognized demand-oriented quality infrastructure; all within the context of various trade agreements.

At the regional and international level, the BBS continued to play an active role in several organizations. Belize was elected to serve as the coordinator of the Central American Metrology Cooperation (CAMET) sub-regional metrology organization (sub-RMO) for a

period of two years and continues to maintain membership in Inter-American Metrology System (SIM), CARICOM Regional Organisation for Standards and Quality (CROSQ), CARIMET, and subscriber membership in the International Organization for Standards (ISO).

In keeping with the core activities of the department, the BBS made significant progress in its work programs. The standards technical work program continued for nineteen (19) standards program, eight (8) of which are at the approval stage awaiting approval by the Standards Advisory Committee. In addition, the Standards Unit evaluated one hundred sixty one (161) product labels. The Industrial Metrology Unit (IMU) commenced its pilot calibration services for both internal and external clients and was able to perform four hundred forty-five (445) calibrations. The Compliance Unit maintained its presence in the marketplace ensuring consumer confidence in measurements and prices. A total of one thousand three hundred and eighty-six (1,386) hand pumps were verified, six hundred seventy-two (672) goods verified and forty-five (45) Liquefied Petroleum Gas (LPG) plants inspected.

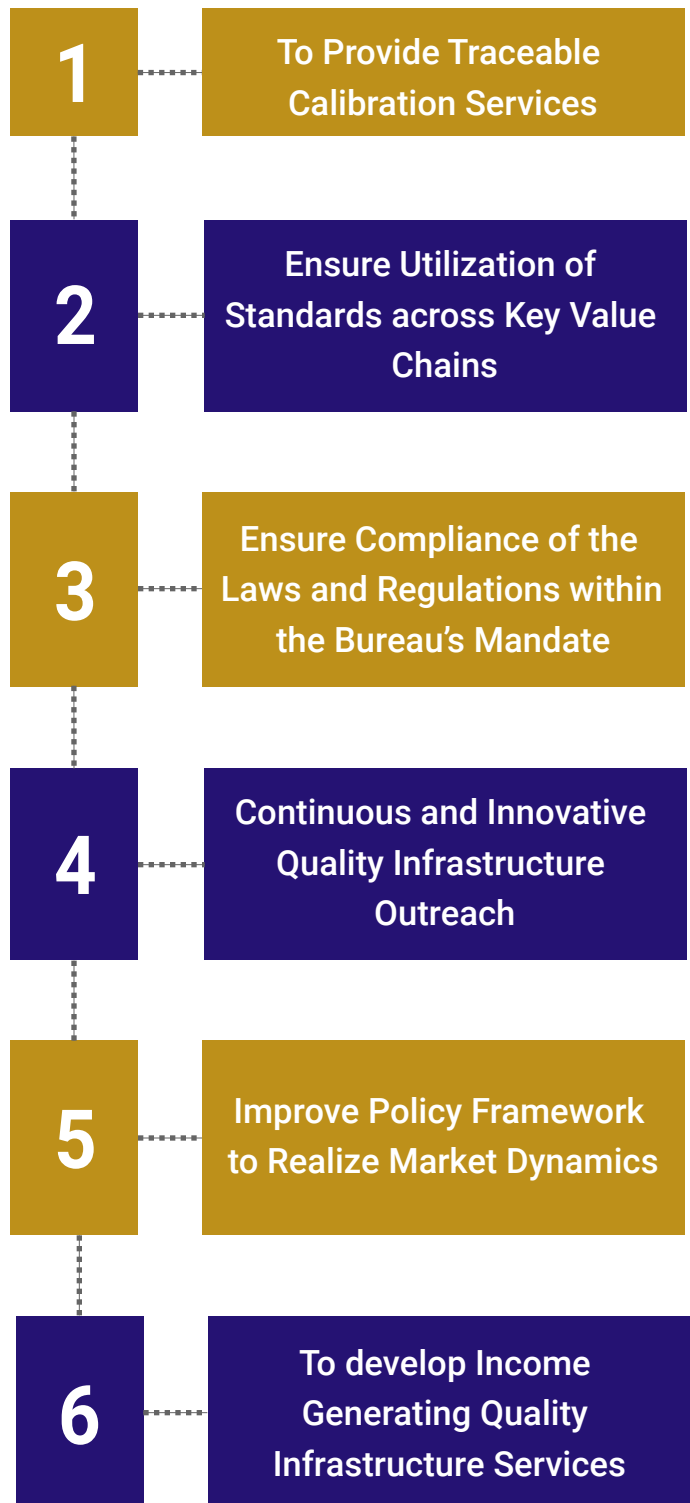
Amidst the many challenges the current pandemic posed on the department, the BBS remained committed to its vision to be Belize's leading institution for standards and quality.

# About BBS

The Belize Bureau of Standards (BBS) was legally established through the Standards Act of 1992. Its purpose is to facilitate the development of national standards by promoting the use and harmonization of standards for sustainable production in the trade of goods and services. At its core, the BBS is the national center for promoting efficiency and competitive production of goods and services, through the process of standardization and the verification of quality.

Within this context, the BBS is poised to identify and promote concrete actions to foster a culture for quality in goods and services in order to improve competitiveness, increase market access, influence consumer protection, and contribute to economic growth and development. Moving forward, the BBS will strive to take lead in the promotion of quality in products, services, processes, and practices, through the development of a National Quality Infrastructure (NQI) which it will objectively pursue across four strategic themes Metrology, Standards, Testing and Quality (MSTQ). The BBS is essentially responsible to protect, secure and safeguard the welfare of the country, a function carried out through the Consumer Protection Unit.

The BBS aims to achieve its mandate through the following Strategic Goals:



# VISION



To be Belize's Leading  
Institution for Standards and  
Quality.

# MISSION



To promote and support competitiveness of goods and services, trade facilitation, and consumer protection; thereby effectively managing our operations to deliver the best quality services through traceable measurements and relevant standards within a comprehensive conformity assessment framework.

## QUALITY POLICY STATEMENT

The Belize Bureau of Standards, in accordance with the ISO 9001: 2015 requirements is committed to deliver the highest professional services to meet customer satisfaction by:

Ensuring that it fulfills its legal mandate in promoting and preserving transparency, health and safety in commerce, trade and industry; Delivering services that are timely, efficient and reliable; Developing and maintaining competency of its personnel; Pursuing quality objectives that are tailored to the expectation, needs and demands of its customers; Monitoring and reviewing its operational environment to identify, analyze and reduce risks to its management system; and Continuously improving its Quality Management System for compliance and preservation of this system across the organization.

# Message from Director



José E. Trejo - Director

The Belize Bureau of Standards like many other institutions of government, without having a choice, was thrown into an operational freefall in the early part of the Fiscal Year 2020/2021 as it navigated the COVID 19 environment. At its peak, COVID 19 drew its operations to an almost screeching halt. Recognized as an essential service it was duty bound to maintain its presence in the marketplace serving in its role to safeguard the interest of consumers. Adding to a heightened and uncertain environment, the task to execute its mandate was made no easier with an inevitable and eventual tightening in the government's fiscal accounts. In the face of immediacy, and the safety of its personnel of paramount importance to keep its operations afloat, the Bureau was prompted to optimize available resources, adjusting and mobilizing to conduct routine market surveillance with the added need to act on flaring concerns of the public relating to the pandemic.

Despite the mounting challenges of the pandemic, institutional building remained at the forefront. With the support of partnerships – regional and international – the Bureau pursued the development of a Draft National Quality Policy (NQP) and implementation strategy envisioned to unfold in a 5-year period. Aside from the largest capital investment exhausted to install metrology laboratories, the NQP endorsed by the Government of Belize, will break ground to formalize a National Quality Infrastructure (NQI), complementing the national effort to embed standards and quality across other national policies relating to trade facilitation, industrial, environmental, SME, science, research and innovation and investment. In essence, the need to protect and safeguard consumers and the environment balanced with the need to drive production, innovation and competitiveness becomes more coordinated and united in effort as public and private sector institutions converge to drive Belize's National Quality Infrastructure on the heels of this all-important Policy.

Overcoming the hurdles brought on by social distancing, the Bureau more than doubled down on its effort to engage its target audience - regulators, businesses and consumers - adopting without hesitation to a virtual environment for outreach. This allowed the department to maintain technical committee meetings for standards development more so to carry the agenda to stimulate a culture for quality by conducting and executing national and regional workshops, seminars as well as observing special calendar events such as World Consumer Rights Day, World Metrology Day and World Standards Day.

The global pandemic forced institutions to change and adapt to a new business environment, one that calls for on demand creative thinking and innovation

# Message from Director

to continuously serve the needs of stakeholders regardless of circumstance. The Bureau remains resolved as an institution to grow from the lessons learnt, focused to sustain this national effort for a built environment that not only embraces but values the importance of standards and quality as instrumental to smoothing out the complexities of a modern Belizean society.

While NQP is envisioned to be game changing for Belize's future development, the Bureau remained focused on institutional growth through partnerships, affiliations and bilateral exchanges.

It garnered technical assistance and funding for metrology and standards with the support of the 11th European Development Fund (EDF) through the CARICOM Regional Organization for Standards and Quality, National Center for Metrology (CENAM) through, the Mexican Agency for International Cooperation and Development (AMEXCID). This included equipment and training for Bureau personnel leading the Bureau to initiate calibration services for measurement assurance, representing yet another milestone achievement since its establishment in 1992.

The background of the slide is a solid dark blue. A large, diagonal band of mustard yellow color runs from the top-left towards the bottom-right, passing behind the text. The text 'TECHNICAL OVERVIEW' is centered in white, bold, sans-serif font.

# **TECHNICAL OVERVIEW**

# Standards Development

During the reporting period, the Standards Unit, in an effort to achieve the BBS Strategic Goal of Ensuring Utilization of Standards across Key Value Chains made significant progress in the standards technical work for the below subject matters, which includes national and regional standards projects:



Biodegradable Standards



Fuels (Gasoline and Diesel for Automotive Vehicles)



Transportation (Tyres)



Agriculture/Manufacturing



Wholesale and Retail Trade

**New Work Item Proposals (NWIP)/New Field of Technical Activity (NFTA) included:**



Medical Gas



Personal Protective Equipment; Business - Security and Risks; and Hand Sanitizers

## National Standards Projects:

A total of thirty (30) standards are currently on the national work programme; however, work progressed for only nineteen (19) under the standards programme.

“

A standard is a document approved by a recognized body, that provides, for common and repeated use, rules, guidelines, or characteristics for products or related processes and production methods with which compliance is not mandatory. ”

## Stage 50

Currently, eight (8) standards are at stage 50, the approval stage of the standards development process. These are:

- BZS 32: 2021 - Specification and Labelling for Biodegradable Products
- BZS 36: 2021 - Definition of Terms used in the Biodegradable Products Industry
- BZS 24: 2021 - Specification for Diesel Fuel (High Sulphur, Low Sulphur and Ultra-Low Sulphur;
- BZS 25: 2021 – Specification for Unleaded Gasoline (Premium and Regular)



- BZS 6: 2021 (Revision) - Specification for Pneumatic Passenger Car Tyres
- BZS 27: 2021 - Specification for Pneumatic Tyres for Non-Passenger Vehicles
- BZ CP 1: 2021 (Revision) – Code of Practice for Storage of Tyres, Inner Tubes and Flaps
- BZS 5: 2021 (Revision) – Terms used in the Pneumatic Tyre Industry

The final draft of these standards have been prepared and submitted to the Standards Advisory Council for approval.

## Stage 40

At stage 40 - enquiry stage, five (5) draft standards were prepared.

- Energy Efficiency standards (lighting, refrigeration and air conditioning)
- Front of Package Labelling (FOPL) - Currently, engagements are being undertaken with relevant stakeholders to ascertain a national position to represent the current context of the FOPL.
- Specification and code of hygienic practice for pre-packaged natural coconut water.



## Stage 20

At stage 20 - the preparatory stage, working drafts have been prepared for five (5) standards.

- Specifications for rice, honey, potato, onion, and liquid whole cow's milk.



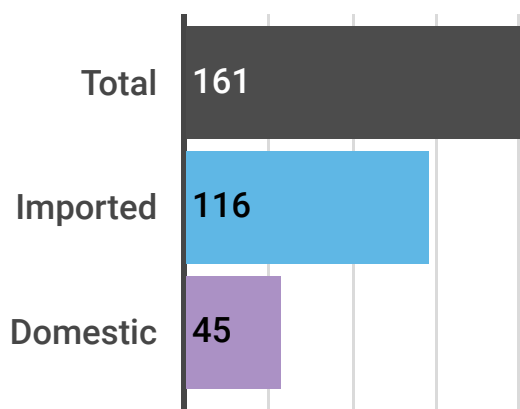
## Stage 10

At stage 10 - the proposal stage, one (1) New Field of Technical Activity (NFTA) has been identified. This includes:

- Labelling of Cylinders for Medical Gases



## Standards Implementation



A total of 161 product labels were evaluated during this fiscal year. Approximately 72% of product labels were from imported sources with the remainder 18% for domestic products.

## Regional Standardization

Standards being developed

23



A total of twenty three (23) standards are currently on the CARICOM Regional Organisation for Standards and Quality (CROSQ) Technical Management Committee (TMC) work plan. (See Annex 2)

## WTO/TBT Enquiry Point

Enquiries

15



Fifteen (15) enquiries were registered during the reporting period. This included enquiries on FOPWL; Biodegradable Products; Animal Feed; Honey; Sugar; Hand Sanitizers; Tobacco Products; Red Kidney Beans; Corn Meal; Refrigerators; Fuels (gasoline and diesel); and the Bureau's Standards Work Program. Trading partners that made enquiries were, the United States, Mexico, Costa Rica, in addition to local enquiries.

Notifications

4

The BBS notified and published its semi-annual standards work program for the period April – September 2020 on the ISO TBT Information Gateway; Environmental Pollution Regulations; Biodegradable Products standards as well as the Third-party Certification Scheme for Biodegradable Products.

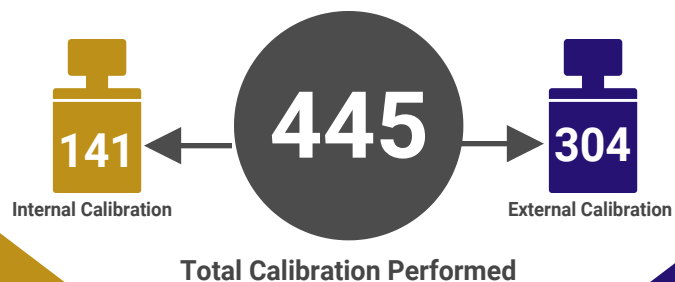
# Industrial Metrology

During the reporting period, the Industrial Metrology Unit made significant strides to achieve the BBS Strategic Goal of Providing Traceable Calibration Services to the country of Belize.

“What is traceability? Traceability is the property of a measurement result whereby the result can be related to a reference through a documented unbroken chain of calibrations, each contributing to the measurement uncertainty. Traceability provides confidence and assurance in measurement results.”

“Metrology, the science of measurements and its application, influences, drives and underpins much of what we do and experience in our everyday lives. Industry and trade, quality of life, science, and innovation all rely on stable, comparable, and sound measurements.”

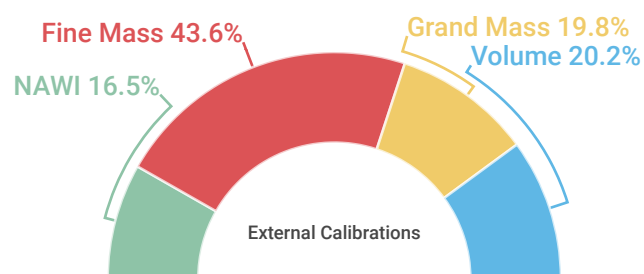
The Unit performed a total of four hundred forty-five (445) calibrations. Three hundred four (304) of these were internal calibrations while one hundred forty-one (141) were external calibrations.



Internal calibrations are calibrations performed as part of a measurement assurance activity, an investigation in the development of procedures, as part of an exercise to become familiar with the calibration procedure and/or equipment or for the assignment of uncertainty or conventional mass to an artifact.

External calibrations refer to calibrations performed for measuring instruments and/or measuring standards that are not a part of the industrial metrology unit inventory of equipment

The following chart provides a summary of total external calibration performed by magnitude:



In an effort to develop the metrology laboratories and competency of Metrology Technicians to provide relevant services that meet the needs of stakeholders, the IMU performed several calibrations, improved calculations for sources of uncertainty (Mass, Volume, Non-Automatic Weighing Instruments), developed technical documents, participated in several trainings, and conducted promotional activities to highlight industrial metrology. This also included, where viable, initiating steps to merge existing Quality Management general procedures to align both ISO 9001 and ISO/IEC 17025.

#### Quality Management System (QMS) Development:

To develop the competency of the Metrology Officers, the Industrial Metrology Unit completed technical documents and uncertainty budgets related specifically to calibration of mass standards, volumetric measures, and non-automatic weighing instruments in the development of a quality management system that meets the requirements for ISO/IEC 17025:2017.

## Regional/International Activities:

### Sub Coordinator of Central American Metrology Cooperation:

Belize was elected to serve for the first time as coordinator of the Central American Metrology Cooperation (CAMET) at the Inter-American Metrology System (SIM) General Assembly of 2020. The BBS as the coordinator of CAMET is leading the effort to improve the structure and efficiency of the sub-regional metrology organization (sub-RMO) to ensure continuous and complementary development of metrology at the regional level through projects, training, and interlaboratory comparisons. This is expected to be achieved through the development of a Rules of Procedures to govern meetings as well as the development of a regional five-year strategic plan.

### Caribbean Metrology Cooperation:

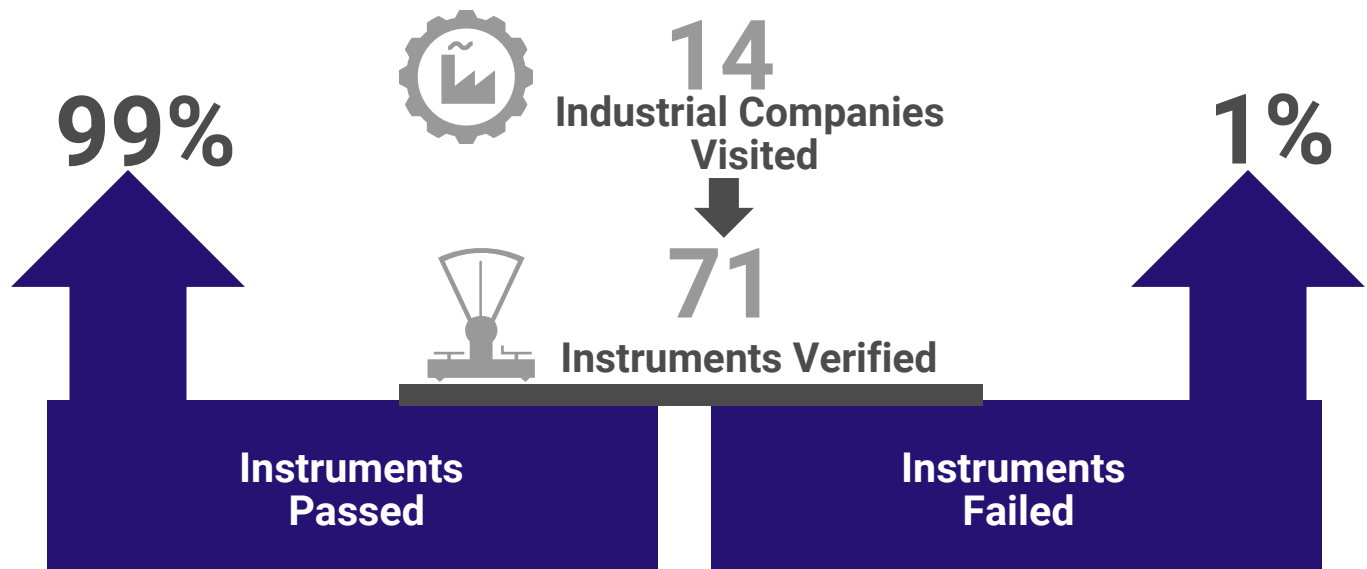
Belize's juxtaposition places the BBS in a unique position of participating in both Central America and the Caribbean activities in both CAMET and CARIMET. During this fiscal year, the BBS was able to contribute towards the development of a five-year strategic plan for CARIMET which aims to strengthen the ability of Caribbean National Metrology Institutes (NMIs) in providing sustainable metrology services, while maximizing the benefits of the International Committee of Weights and Measures - Mutual Recognition Arrangement (CIPM-MRA). The CIPM-MRA is the framework through which NMIs worldwide demonstrate the international equivalence of their measurement standards and calibration capabilities.

# Compliance

To ensure compliance to the laws and regulations within the Bureau's mandate, a strategic goal of the BBS, the Compliance Unit conducted verification and market surveillance exercises to provide assurance on measurement and controlled prices within the Belizean market. This included activities such as the verification of commercial scales used in trade, verification of industrial scales, verification of fuel pumps at fuel stations and verification of pre-packaged goods at the stores/supermarkets, verification of Liquefied Petroleum Gas (LPG) meters, inspection of labels and inspection of price controlled goods (PCGs) and price regulated goods (PRGs).

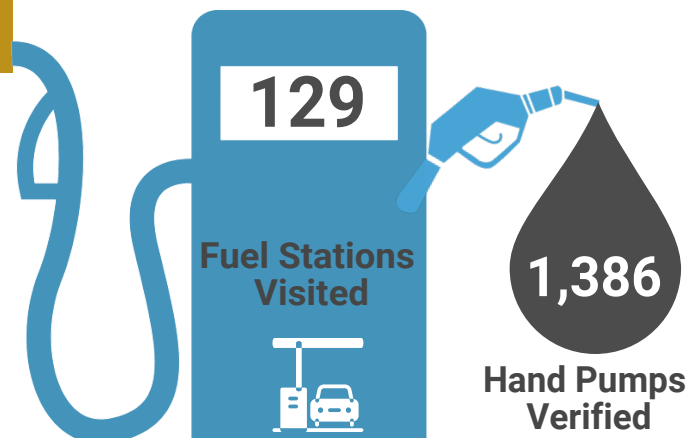
As per the National Metrology Act, the Unit conducted verification of seventy one (71) instruments across fourteen (14) establishments. The impact of the verification exercises is evident by the compliance rate achieved during these inspections with an average compliance rate of 99%.

## Verification of Commercial Scales Used in Industry:

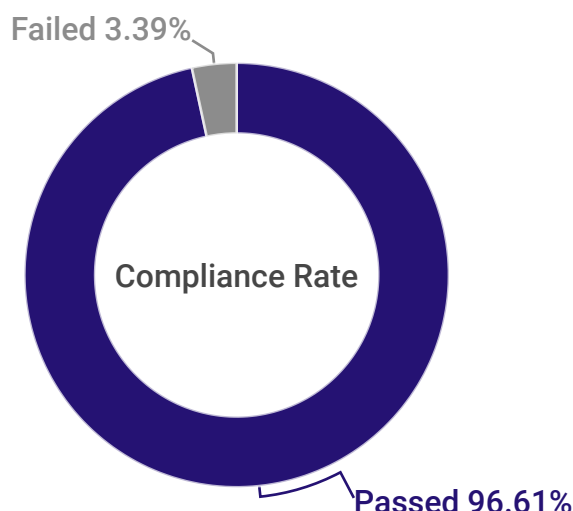


## Verification of Fuel Pumps:

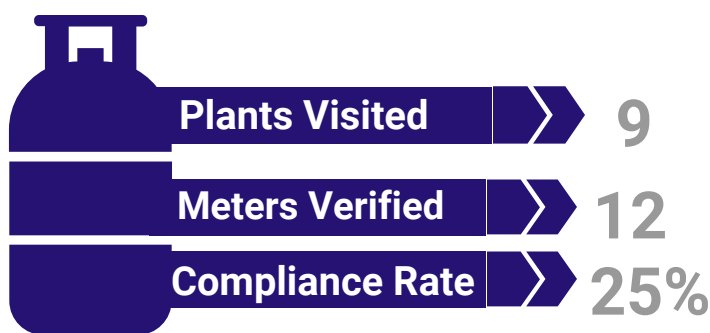
Verifications are conducted at six-month intervals during the course of any given fiscal year. During this reporting period, a total of one hundred twenty-nine (129) fuel stations were inspected, totaling one thousand three hundred and eighty-six (1,386) hand pumps verified.



Of the one thousand three hundred and eighty-six (1,386) hand pumps verified, a total of one thousand three hundred and thirty-nine (1,339) pumps passed the verification test while forty-seven (47) instruments failed. This accounts for a compliance rate of 96.61%.

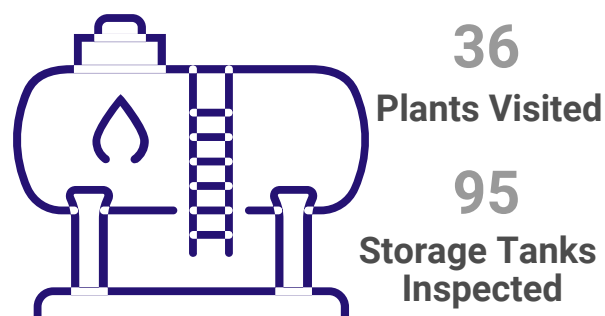


## Verification of Liquefied Petroleum Gas (LPG) Meters:



The Compliance Unit also verified twelve (12) meters used in the Liquefied Petroleum Gas (LPG) Industry across nine (9) LPG plants. During this exercise, only three (3) meters passed the verification test resulting in a compliance rate of only 25%.

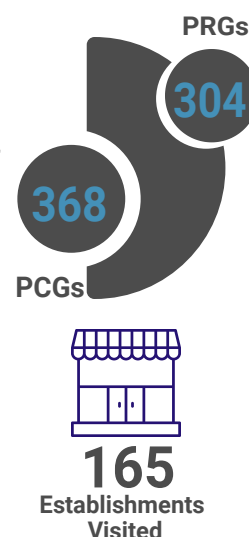
## Inspections of LPG Storage Tanks:



Ninety-five (95) storage tanks at thirty-six (36) LPG depots and mini plants were inspected for conformance with the requirements of the Belize National Standards: Specification for Marking and Labelling of Gas Cylinders. These inspections complimented the requirements of the Supplies Control (Distribution of LPG) Regulations Statutory Instrument No. 80 of 2019 whereby operators/distributors of LPG have to be in compliance with all national standards relating to LPG in order to receive a provisional permit to sell, distribute, or otherwise deal in LPG.

## Market Surveillance - Price Controlled Goods (PCGs) and Price Regulated Goods (PRGs)

A total of one hundred and sixty-five (165) establishments were visited to conduct market surveillance inspections of Price Controlled Goods and Price Regulated Goods. Three hundred and sixty-eight (368) PCGs and three hundred and four (304) PRGs were verified for Compliance with the First Schedule of the Supplies Control Act.



# Education & Awareness

Awareness, although not often considered a pillar of quality infrastructure (QI) is an important element to the development of any national quality infrastructure. It is with this in mind, that the BBS pursues continuous and innovative quality infrastructure outreach to the citizenry of Belize in an effort to improve the culture for quality.

The following are highlights of education and outreach during this reporting period.

## Events:

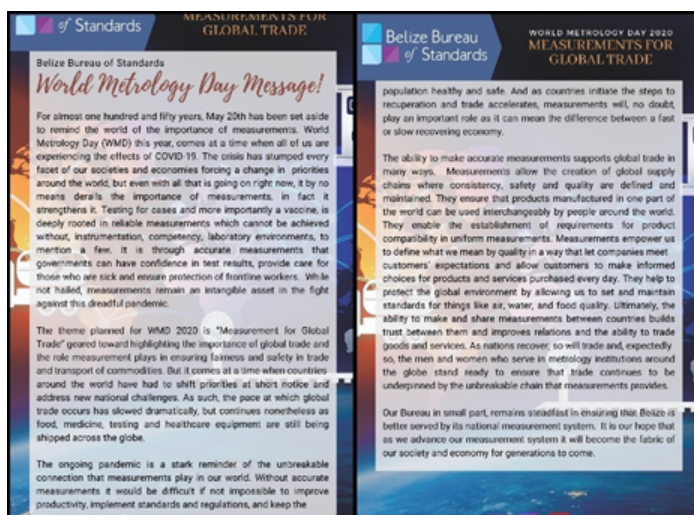
The BBS commemorated four (4) world observance days, conducted two (2) school presentations, and hosted five (5) Stakeholder Consultations. These included the commemoration of World Metrology Day, World Accreditation Day, World Standards Day and World Consumer Rights Day, presentation to students at the University of Belize (UB) Math Symposium and students of Stann Creek Ecumenical High school and hosting five (5) stakeholder sessions - two workshops on Quality in the Liquefied Petroleum Gas (LPG) industry for both regulators and industry stakeholders, and three consultations referencing Belize's National Quality Policy (NQP).

**World Metrology Day (WMD)** – In commemoration of World Metrology Day 2020, celebrated internationally under the theme, “Measurements for Global Trade” BBS issued a WMD Message via social media. The message emphasized the importance of



World Standards Day 2020  
Winning Poster

measurements in improving productivity, implementing specifications of standards and regulations, and keeping the population healthy and safe.



**World Accreditation Day** – In commemoration of World Accreditation Day 2020, celebrated internationally under the theme, “Accreditation: Improving Food Safety” BBS developed and shared an animated video

depicting how accreditation improves the safety of the food we consume. Video is available at: <https://youtu.be/OuqFNuy6tBw>

In addition, various regional and international messages were shared on the Bureau's website and social media pages to draw awareness to the role accreditation plays in food safety. A specific page was created on the website to highlight some of the resources being shared regional and international for BBS viewers.

**World Standards Day (WSD)** – In commemoration of World Standards Day 2020, celebrated internationally under the theme, "Protecting the Planet with Standards" BBS undertook a virtual poster competition. The competition was geared towards persons with a love for art, allowing for them to express their creativity through the designing of a poster illustrating this year's World Standards Day theme. Poster submission were judged by a team of panelist from the Department of the Environment, the Ministry of Energy and the BBS.



The BBS had a total of nine (9) sponsors who made this competition possible.

The BBS hosted a virtual World Standards Day ceremony on October 14, 2020 to commemorate the day and to announce the winners. Stakeholders participating in the virtual ceremony were able to view participants explainer video of their posters

The BBS had a total of nine (9) sponsors who made this competition possible.

The BBS hosted a virtual World Standards Day ceremony on October 14, 2020 to commemorate the day and to announce the winners. Stakeholders participating in the virtual ceremony were able to view participants' explainer videos of their posters and a video with the explanation of each video and announcement of winners were posted on the Bureau's YouTube page.

**World Consumer Rights Day (WCRD)** – In commemoration of WCRD 2021, celebrated internationally under the theme, "Tackling Plastic Pollution" BBS partnered with the Department of Environment (DOE) and hosted a sensitization session on the measures related to the Phasing out of Single Use Plastics in Belize and its benefits to Belize as it aim to reduce plastic wastage in country. This informative session encompassed a presentation on the proposed biodegradable standard and included understanding, interpretation, and application of the requirements of the standard. This session also included a presentation by the DOE on measures relating to the Phase Out of Single Use Plastics and Pollution Regulation. The session was hosted on Zoom and streamed live on the BBS Facebook page. In addition, the recordings of both presentations were uploaded to BBS YouTube Channel and shared via social media.

Also, the BBS incorporated a mini social media campaign whereby informative content on the topic of plastic pollution, phasing out of single use plastic, biodegradable items, etc. was

disseminated via the BBS social media pages during the days leading up to the commemoration of WCRD. This initiative served as a means of increasing the visibility of BBS and its role in the national effort to tackle plastic pollution, and to increase Belizean's awareness of the issues surrounding plastic pollution encouraging the adaption of practices that contributes towards reducing plastic waste.

## Stakeholder Engagement:

**School Presentation** - On the 9th of December 2020, a presentation was delivered to the 4th Form Business Students of Stann Creek Ecumenical College. The presentation entailed an overview of the BBS and its different Units, with special emphasis on Consumer Protection and the United Nations rights of a consumer.

**Calidena Workshops** - The Belize Bureau of Standards (BBS) in collaboration with the German National Metrology Institute (PTB) hosted two half days Virtual Mini-Workshop on 'Quality in Liquefied Petroleum Gas (LPG) for Internal Use in Belize'. The first workshop was held on January 20, 2021 for regulatory agencies and the second workshop was held on February 10, 2021 for Suppliers/Distributors of LPG.

These mini-workshops looked at all aspects of the LPG value chain as it relates to quality to determine opportunities for improvements, this is inclusive of import specifications through to the end users, incorporating all the various components of measurements, standards, health, safety and the environment and regulatory requirements, among others.

**Draft National Quality Policy (NQP) for Belize** - The Belize Bureau of Standards (BBS) with support from a Technical Assistance Project through the Commonwealth Standards Network (CSN) worked closely with the executing agency British Standards Institution (BSI) to finalize Belize's Draft National Quality Policy. In this regard, the BBS hosted three stakeholder consultations on February 26 to March 2 and March 12, 2021 respectively, across various public and private sector entities to present in summary the Draft NQP and to discuss and receive feedback on the draft vision statement and policy goals.

**University of Belize: 5th Annual Math Symposium** - The Industrial Metrology Unit participated in the University of Belize's Math Symposium this year on March 26, 2021. The presentation covered material on the important role that Mathematics plays in the science of Metrology.



**Stakeholder  
Engagement Held**



**142**

**Stakeholders Engaged**

## Media Engagement:

Maintaining a strong relationship with the media is essential to achieving the Bureau's communication goals. The BBS aim to engage the media in a timely and newsworthy manner to reinforce the Bureau's functions, activities and achievements. This year BBS has managed to have a better relationship with the media with them showing a greater interest in our events and activities by providing coverage of all activities we have invited them to this fiscal year.

**Media Interviews** - This fiscal year the BBS engaged in four (4) media interviews, these interviews are related mostly to LPG with the exception of one interview given by the Director as it relates to the Belize National Standards for Labelling of Prepackaged Foods.

**Media Appearances** - One appearance was made by the Director on The Morning Show on Love Television in respect to the Front of Package Warning Label Initiative.



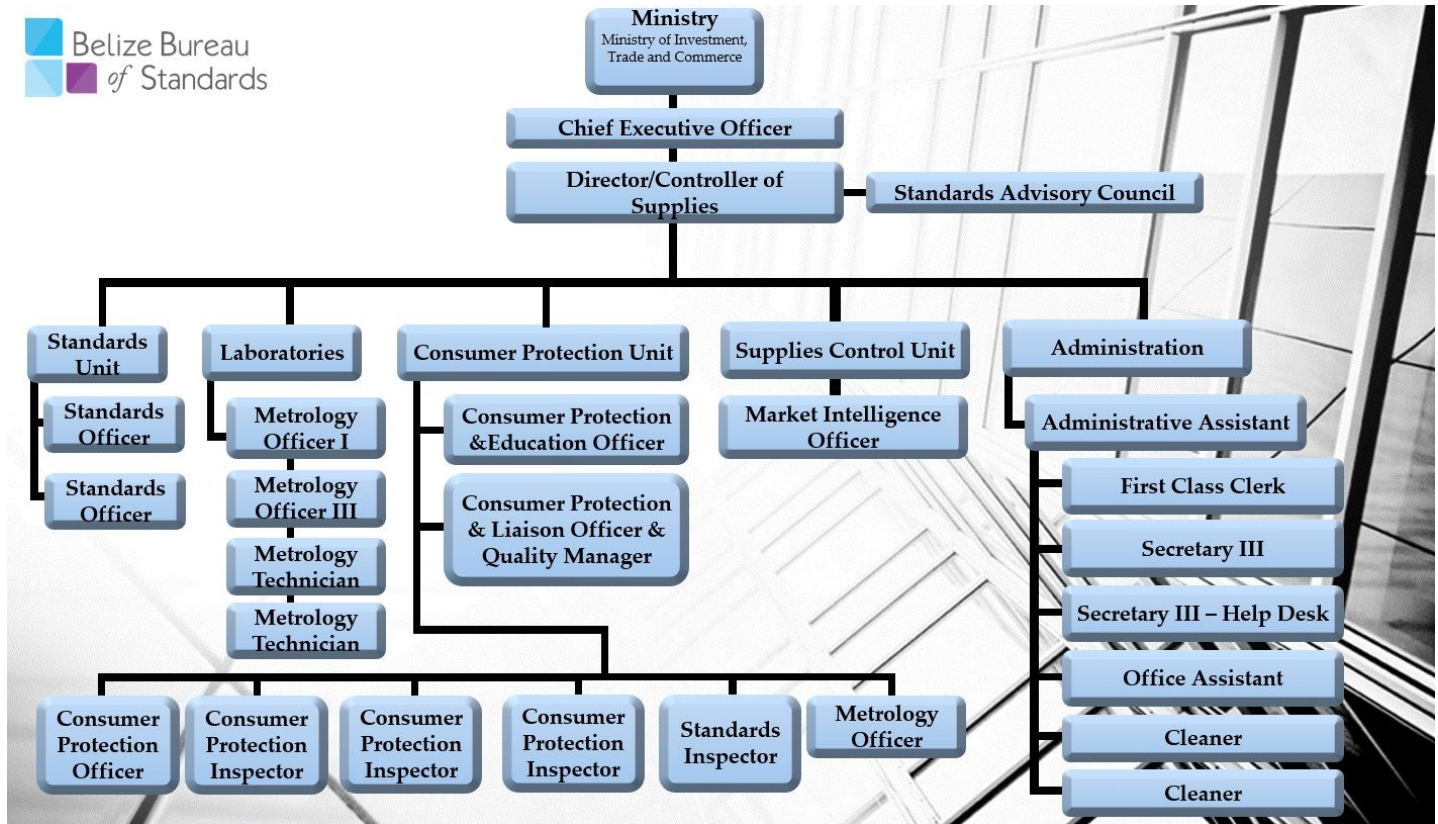
**Press Releases** - In an effort to keep the public informed of news, activities and/or promotion of the BBS events, thirteen (13) press releases were disseminated. This included eleven (11) releases on LPG price changes and two (2) consumer advisories relating to the sale of premium and regular fuels.



**ANNEX**

# Annex One:

## BBS Organogram



# Annex Two:

## CROSQ TMC Standards Work Program

| Draft Standard                                             | Status                    | Comments                                                                                                  |
|------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------|
| Rum (Revision)                                             | Stage 20 Working Draft    | WIRSPA has the responsibility for the revision of the working Draft (WD)                                  |
| Nutritional labelling – Specification                      | Stage 30 Committee Stage) | BSJ has responsibility for the secretariat – WD near completion 31 March, 2021                            |
| Paints – Solvent borne coatings – Specification (Revision) | Stage 30                  | TTBS has responsibility for the secretariat. Committee Draft (CD) completed                               |
| Liquid Chlorine Bleach – Specification –                   | Stage 30                  | TTBS has responsibility for the secretariat – work progressing on CD                                      |
| Specification for toilet tissue (Revision)                 | Stage 30                  | 11 <sup>th</sup> EDF Deliverable, SSB hosts the secretariat – work progressing on CD                      |
| Specification for bananas                                  | Stage 50                  | 11 <sup>th</sup> EDF Deliverable, DBOS hosts the secretariat                                              |
| Tobacco Products – Advertising, Promotion and Sponsorship  | Stage 40 (Enquiry Stage)  | Comments are under consideration (near completion)<br><br>SLBS has the responsibility for the secretariat |
| Processed foods - Wheat Flour – Specification              | Stage 50                  | Standard to submitted to Council for adoption                                                             |
| Processed Foods - White Sugar - Specification (Revision)   | Stage 40                  | FDCRS circulated for acceptance with a deadline of 06/04/2021                                             |
| Labelling of foods-Pre-packaged food                       | Stage 40                  | FDCRS circulated for acceptance                                                                           |
| Packaged natural coconut water – Specification             | Stage 40                  | FDCRS circulated for acceptance                                                                           |

### CROSQ TMC Standards Work Program (Cont'd)

|                                                                                       |          |                                  |
|---------------------------------------------------------------------------------------|----------|----------------------------------|
| Packaged natural coconut water – COP                                                  | Stage 50 | FDCRS circulated for acceptance  |
| Biodegradable Products - Specification                                                | Stage 40 | Disposition of comments ongoing, |
| Energy management and efficiency for the Tourism Industry                             | Stage 50 | FDCRS circulated for acceptance  |
| Food safety and sanitation for the tourism industry                                   | Stage 50 | FDCRS circulated for acceptance  |
| Environmental management systems for the tourism industry                             | Stage 50 | FDCRS circulated for acceptance  |
| Integrated pest management for the tourism industry                                   | Stage 50 | FDCRS circulated for acceptance  |
| Sewage treatment and management for the tourism industry                              | Stage 50 | FDCRS circulated for acceptance  |
| Solid waste management for the tourism industry                                       | Stage 50 | FDCRS circulated for acceptance  |
| Water treatment, management and efficiency for the tourism industry                   | Stage 50 | FDCRS circulated for acceptance  |
| Solar Water Heaters                                                                   | Stage 50 |                                  |
| Processed foods –Fat products – margarine, spreads, and blended spreads–Specification | Stage 60 |                                  |
| Paints – Water Borne Coatings - Specification                                         | Stage 60 |                                  |



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